

JUNCTION CITY SCHOOL DISTRICT
BOARD OF DIRECTORS MEETING

November 28, 2016

MINUTES

| <u>Board of Directors</u> | | <u>District Office Staff</u> | <u>Administrators</u> |
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| Denise Pratt Wendy Waddell, Chair Dan Allred Judy Croce | Tina Nash Jacque Gerdes Scott Gibson | Stephanie White Chris Meyer | Kathleen Rodden-Nord, Superintendent Alison Covey, Business Manager Katie Bradford, Special Programs Director Tom Endersby, Special Projects Director Brian Young, Oaklea Principal Nadira Rizkallah, Laurel Principal Dina Marschall, Territorial Principal Malcom McRae, High School Principal Steve Jones, High School Assistant Principal |
| <u>Staff</u> | <u>Staff & Others</u> | <u>Others</u> | |
| Cheryl Glasser Jaynie Wisner Relee Davis | Judy Kazmierkoski Scott Rose Ken Bells Billy Dover | Audrey Sherman Others – 3 | |

- I. **CALL TO ORDER / PLEDGE OF ALLEGIANCE** – **Chair Waddell** called the meeting to order at 6:00 p.m., and those in attendance said the pledge of allegiance.
- II. **AGENDA REVIEW** – Action item D was added, Approve the bid award for the Territorial Play Shelter Installation.
- III. **SPECIAL RECOGNITION**
 - A. **Gifts to the District** – **Chair Waddell** read the list of gifts and thanked those who donated. (List attached to the official minutes in the district office.)
- IV. **DISTRICT UPDATE** – **Superintendent Rodden-Nord** – **TERRITORIAL ELEMENTARY** – Territorial’s Annual Food Drive is underway with boxes of donated, non-perishable food items filling the school’s entrance. Food donations will be used for holiday baskets that will be distributed to local families through the Goldson Grange and Food for Lane County this season.

Our Coordinated Approach to Child Health or CATCH team, kicked off program activities at Territorial this month, as teachers and students used program materials to learn about and discuss the importance of healthy eating and exercise. Second grade teacher Annette Sisler introduced the school to the CATCH program during our November 7th Bobcat assembly. In addition to sharing staff CATCH cards, Mrs. Sisler led the whole school in an aerobic dance. That afternoon, each class used whole foods to make a fun, healthy and yummy snack. Classroom teachers implemented CATCH program health lessons at each grade level, while P.E. teacher Rebecca Smith integrated CATCH activities into her P.E. lessons. Additionally, Wendy Erickson created a “Go”, “Slow”, and “Whoa” foods bulletin board which has been a great conversation starter for our students and parents. The CATCH team has plans to continue the conversations started this month as well as plan for additional school-wide activities related to promoting healthy eating and an active lifestyle using the CATCH program materials.

The Taste for Territorial Dinner, Art Sale and Auction held on November 18th, was a huge success. This TPA sponsored event brought in nearly \$6,000 and provided an opportunity for students and families to spend time together enjoying food and fellowship. Everyone was wowed by the displayed art work and there was healthy bidding on a variety of donated items including a custom fire pit, garden cart basket, spa package, coast trip, and duck hunting excursion to name a few. Many thanks to the volunteers who worked to put on this fabulous community FUNdraiser, as well as those business partners who supported these efforts with donations of goods and services! Dinner was provided by the Viking Inn. As a result of the tireless efforts of our Territorial Parent Association, we are well on our way to generating the substantial funding needed to support our upcoming Outdoor School Activities.

Territorial teachers are excited about the prospect of adopting updated and aligned Science Curriculum this year. To that end, teaching staff are working to identify and review available curriculum options as well as other resources to support implementation of Next Generation Science Standards in classrooms throughout the school. Earlier this month, Pam Nelson and Cheryl Glasser attended an NGSS Science workshop in Albany, while Elyse

Elder spent Veteran's Day weekend at the National Science conference in Portland. Elyse shared information and materials from the conference with staff on November 16th as part of our Early Release professional development activities. Coming up, we have arranged for Bob Curtis from the Lane ESD to provide additional training around NGSS standards during the January 11th Early Release.

As the first trimester comes to a close, teachers are preparing for completion of report cards as well as scheduling parent teacher conferences which will take place on the evening of December 5th and throughout the day on December 6th. This is a great opportunity to make the connections necessary to support student success. Teachers are hoping for 100% turnout this year!

In the spirit of the season Dina would like to express her thankfulness; she is thankful to be part of a school, district, and community that cares about and works to support students and families like no other.

LAUREL ELEMENTARY SCHOOL – Laurel students raised \$1500 in donations for our annual Turkey Drive. Because of our community's generous contributions, we were able to extend the gift of giving and share Thanksgiving meals with 35 Laurel families. What a great way to teach our students about giving, compassion, and gratitude, which are skills that we instill in our students through the Laurel Vision. This event- along with the recent cookie dough fundraiser that brought more than \$10,000 in proceeds- are great examples of the wonderful community we work in.

Laurel staff have developed a plan to keep the Laurel Vision present and alive by taking each component of our vision and dividing them on the months of the school year and generated ideas of how to teach them to kids. For example, the November/December focus is on "each student is actively engaged." We teach students that every student is important, and every student deserves an equitable learning opportunity.

All of Laurel's grade level teams have articulated a plan for using the new Chrome books for math and other subject matters. It has been such a rewarding experience to be able to provide our students with the opportunity to integrate technology into the learning experience. Furthermore, we now have a promethean board in every first through fourth grade classroom. Teachers are able to be innovative in their lesson delivery and as a result, students' learning experience is enriched and engaging.

Laurel teachers will be spending their December 6th professional development day participating in a series of flash trainings focused on topics that the teachers have identified as areas they would like to receive professional development on. During that day, teachers are going to rotate through the selected offerings that is most relevant to them and that are delivered by our own staff. We are happy to use this structure to our teachers' choices and to build a sustainable model for professional development.

Laurel staff would like to extend an invitation to our community to come join our upcoming Family Fun Nights. Each month we have an event that highlights a certain important aspect of our students' well-being, education, and over-all success. Here is a snap shot of those events:

- December- Catch Dance Fever: A night full of healthy snack, movement, and dance
- January- Lego Night: A night of creation, creativity, and fun
- February- Bingo Night: an ALL-TIME favorite... Play and win lots of cool surprises
- March- Dr. Seuss Literacy Night: An event full of cool books and love for reading
- April- Math and science night: Calling all scientists and mathematicians of Junction City
- May- Carnival: A night of pure fun!!
- June- Field Day

OAKLEA MIDDLE SCHOOL – At Oaklea, the staff, student body, and Parent Group worked together to serve our JC community this holiday season. We are happy to report that the staff and students collected just over \$1000 for our Thanksgiving Dinner coin drive. Over 20 families received the meal boxes loaded with turkey, pies, sparkling cider, and all the trimmings. A special thanks to Counselor Angie Elstone and the Oaklea Parent Group for organizing this service to our community. We are also excited to share that hundreds of dollars in clothing items were given to local families at the Clothing Outreach Project last week. Clothing and shoes have been collected over the past month, and our cafeteria tables were loaded with goods for families to choose from this past Tuesday night. Middle school is a time for students to learn empathy, cultural & community awareness, and service. These November projects have really helped us highlight all of these traits. All of the remaining items will be given away at the Junction City Community Giveaway on December 11th at the Community Center.

With the recent release of school report cards by the ODE, Oaklea staff celebrated the achievements that have been made by our students, particularly in the area of Academic Growth in math and language arts. Two years ago, we received a Level 2 designation in this important area. In 2015-16, our students had a Level 4 designation in Growth. This is the second highest level in this area, and although the state will not be issuing an overall rating this school year, we are striving to assist our students in continued improvements.

Oaklea's Fall Family Fun Night took place on November 10th, with dozens of families coming to the building for games, activities, and the Book Fair. Our Parent Group has done an excellent job organizing these family events, drawing parents, students, and community members closer to our school.

On December 1st, ODE's Deputy Superintendent, Dr. Salam Noor, will be visiting Oaklea Middle School to take a look at the Journalistic Learning Initiative project our 6th graders are working on (8:15 a.m.). This project partners with the University of Oregon's Journalism department to provide opportunities for students to experience journalism. Students will be conducting distance interviews with professionals throughout the nation using Skype. Dr. Noor has been appointed by the governor to lead our state's department of education and we are honored to have him as our guest. Special thanks to Sherrene Kulm, 6th grade teacher, for organizing this meaningful experience for our kids.

JUNCTION CITY HIGH SCHOOL – Our heartfelt gratitude goes to the Tri-County Chamber of Commerce for recognizing Assistant Principal Steve Jones as the Junction City Educator of the Year. His contributions are nothing short of inspirational, and his recognition is well-deserved.

Our College & Career Center has been extremely busy as students worked to meet the new- and much earlier-FAFSA deadline. Three students gained “instant” admission to the University of Oregon, and the scholarship application season is in full swing.

JCHS Music presented a combined concert with students from all grades the day before the general election in front of a full house in the WW Gym. The patriotic theme was an inspired and welcome break from partisan politics.

JCHS Theater completed a three-day run of the “Little Women” including a special matinee performance featuring a complete cast of understudies.

The Tri-1 Breakfast of Champions will begin at 7:00 a.m. sharp tomorrow morning as staff recognizes students nominated for a variety of positive contributions to the school climate and individual efforts in overcoming personal adversity. It's a great opportunity for students to be recognized before their parents and peers over a continental breakfast. Special thanks to Kristi Stahl for organizing this event, Leslie Lucir for hosting in her culinary arts classroom, and additional support from Alison Hellwege and Tye Rauschert.

Congratulations to our fall sport athletes and coaches. Cross-Country sent both the Girls' and Boys' teams to the State Meet after they each took second place at the Sky-Em District Meet. In addition, Girls' Soccer won the first Sky-Em title in school history before being knocked out of the state playoffs in overtime.

As you know, this week brings the first trimester to a close with final exams this coming Thursday and Friday. This is also the kickoff week for winter athletics, so now it's on to winter sports with live competition beginning this Wednesday with the girls' and boys' basketball jamborees. A full slate of swimming, wrestling, and basketball competition will have many Tiger athletes in action throughout the winter.

- V. **ASSOCIATION REPORTS** – Superintendent Rodden-Nord and Chair Waddell did receive the JCEA's demand to bargain letter and we will get dates set soon.
- VI. **HIGH SCHOOL REPORT** – **Audrey Sherman** – Winter sports have started; trimester is coming to a close. Mr. Frost, and two assemblies. It's not Mr. Tiger anymore; now allows for both male and female. Post-election healing documentary being filmed. Steve Barth is coming to the school to assemble a video, racial and bullying occurred the day after the election. This video is a way for students' voices to be heard. Students able to speak anonymously.
- VII. **PUBLIC COMMENT ON NON-AGENDA ITEMS** – (The Junction City School District Board of Directors does not allow public complaints to be made against individuals. Please limit comments to 3-5 minutes.) – Teachers Kristi Stahl and Relee Davis and high school student Julissa Magana spoke with the board about their students' experiences and their own experiences with harassment leading up to and after the November 9th election. They asked the board to join them and others in

making a change. Superintendent Rodden-Nord mentioned that the administrative team has been working hard on ways to address these issues of harassment. The District's Equity Leadership Team has a meeting tomorrow (November 29th) and will discuss this, as well. One of the things the ELT is working on is putting together a survey for students, asking them how safe they feel in the schools, the climate of the schools, etc. Nadira Rizkallah suggested holding an all-staff meeting on the next early release- inviting John Lensen- to discuss this and to teach staff how to recognize this harassment and what to do to stop those types of conversations. To stop everything and hold a 2.5-hour meeting to discuss this would speak volumes to the community. Mr. Ken Bells, retired Chief in the US Navy, agrees that holding a staff meeting to discuss this is a great idea.

VIII. ACTION ITEMS

A. Consent Agenda

1. Approve board meeting minutes of October 24.

A MOTION WAS MADE BY DIRECTOR NASH, SECONDED BY DIRECTOR GIBSON, TO APPROVE THE CONSENT AGENDA, AS PRESENTED. The motion was APPROVED 4-1 with Director Gerdes abstaining.

B. Approve the resignation of Jessica Huff, elementary teacher at Laurel Elementary School, effective January 2, 2017.

A MOTION WAS MADE BY DIRECTOR GIBSON, SECONDED BY DIRECTOR NASH, TO APPROVE THE RESIGNATION OF JESSICA HUFF, ELEMENTARY TEACHER AT LAUREL ELEMENTARY SCHOOL, EFFECTIVE JANUARY 2, 2017, AS PRESENTED. The motion was APPROVED unanimously by those board members present.

C. Approve the retirement of Deborah Adams, music teacher at Laurel Elementary School, effective January 1, 2017 and work back for the remainder of the 2016-17 school year. Superintendent Rodden-Nord – Debbie is one in a million; irreplaceable and she is going to be missed.

A MOTION WAS MADE BY DIRECTOR NASH, SECONDED BY DIRECTOR GIBSON, TO APPROVE THE RETIREMENT OF DEBORAH ADAMS, MUSIC TEACHER AT LAUREL ELEMENTARY SCHOOL, EFFECTIVE JANUARY 1, 2017 AND WORK BACK FOR THE REMAINDER OF THE 2016-17 SCHOOL YEAR, AS PRESENTED. The motion was APPROVED unanimously by those board members present.

D. Approve the bid award for the Territorial Play Shelter Installation. – Scott Rose – Over the summer, we put out a bid for quotes for the Territorial Play Shelter installation, we received two quotes and both exceeded \$100,000 and so we had to go out for bid. On November 14th, we received 4 bids- low bid 98,500 - 169,177. 2G Construction found to be a responsible bidder. It is DLR Groups recommendation, after consultation with the district administration, that the award of installation to 2G Construction in the amount of \$98,500.

A MOTION WAS MADE BY DIRECTOR NASH, SECONDED BY DIRECTOR GIBSON, TO APPROVE THE BID AWARD FOR THE TERRITORIAL PLAY SHELTER INSTALLATION to 2G CONSTRUCTION, AS PRESENTED. The motion was APPROVED unanimously by those board members present.

IX. DISCUSSION ITEMS

A. Bond Work Update and CAC Report – Citizens' Advisory Committee: Alison Covey, Chris Meyer, Denise Pratt, Judy Croce, Judy Kazmierkoski, Ken Bells, Billy Dover, Mike Kaiser, Allen Schweigert, and Lynda Taylor. – Ken Bells – We had our first meeting on November 9th at 5:30 p.m., introductions were made and we received a rundown from Scott. In the future there is going to be more that we will report on to the board. Next meeting is slated for December 14th. Scott – We reviewed the roles and responsibilities of the CAC. Schematic Design will go over with the board on December 12th for approval. Superintendent Rodden-Nord – Only received one proposal for Owner's Manager Project Manager. My recommendation, after conferring with the selection committee, to return the bid unopened and reopen the RFP process.

B. **Focus School Update – Nadira Rizkallah** – One of the focuses we have, as a focus school, with regard to discipline. We exited the focus school designation- great job Laurel staff! Although there weren't any ratings of schools this last year, we would have been rated at a 4, which allowed us to exit. If you look at our achievement data, we still have room to grow in our subgroups. We received a rating of 2 in special ed. First we focus on data, then we focus on professional learning communities and completing the cycle of making good lesson plans and then evaluating data. Positive behavior support data, as well. 2nd one is equity and access and culture. We have a really good team and everyone has the best interest of children at heart. **Superintendent Rodden-Nord** – I am really proud of the staff at Laurel in helping to move Laurel out of focus school status. **Scott Gibson** – Do you still get support from the state? **Nadira** – We still get a little support this year from the state, but next year we won't.

C. **ODE Plan for Implementation of Measure 98: The High School Graduation and College and Career Readiness Fund – Superintendent Rodden-Nord** – On November 8th, Oregon's Measure 98- the "High School Graduation and College and Career Readiness Act"- received overwhelming support from voters. The Measure is intended to provide "direct funding" to Districts for implementation of programs designed to increase high school graduation rates, prevent dropouts, and better prepare students for careers and college. While the rules have not yet been written, the intent of the Measure is to provide funding for programs that will improve graduation rates- such as establishing or expanding CTE programs, establishing or expanding college-level educational preparation programs and opportunities, and those programs that are proven to reduce dropouts.

Assuming the State's May 2017 revenue estimate is 1.5B greater than the May 2015 revenue estimate, our District would receive approximately \$800 per high school student- upon completion of an approved application for these funds. For our District, this could mean about \$400K in additional revenue for the purpose of implementing this measure. The actual net impact on our budget is difficult to predict right now, and is complicated by the fact that the state is currently facing a 1.4+B shortfall and we have very little information about what level of State School funding we should plan for the 2017-19 biennium. Worst case scenario might be that our overall SSF declines, and we would have to make reductions in other programs in order to meet the requirements of the Measure 98 mandates. Best case scenario that we can expect- based on my understanding of the State's fiscal outlook at this time- is that the state is able to keep our "regular" K-12 funding at a level that would provide for roll-ups enough to maintain current programs, and then the Measure 98 funds would be truly additive.

I will be attending a State Superintendents' meeting this Wednesday, and the annual School Law conference on Thursday and Friday. I will be looking for sessions that can help inform our District's implementation of Measure 98. My recommendation will be that we stay on top of updates coming out of ODE and plan to have a board work session in February to discuss how our District should implement this measure. To inform that work session, we should engage our high school students, our staff, and our community in surveying where we should plan to expand or develop programs to increase graduation rates and improve access to CTE programs and college readiness.

The most recent FAQ sheet from ODE regarding Measure 98 was sent out last Wednesday. Copies will be provided to the board and will be attached to my November District update when I send that out in the next week.

D. **Financial Update – Alison Covey** – Latest financial report from October in your packet. At this point, we have not received an estimate for funding for next year. We will be doing our projections now- due mid-December. Will have a better report in January. In the process of updating the purchasing regulation, just changed the cost from \$5,000 to \$10,000 for when we need to get quotes.

E. **Student Enrollment Update – Superintendent Rodden-Nord** – Our overall November student enrollment dipped 5 students compared with the month prior. Laurel gained 2 students, Territorial enrollment stayed the same from October to November and Oaklea lost one student. The biggest decline was at the high school, with a reduction of 8 students; our number of students in alternative placements went up by one, as did our number of students on tutoring or part time calendars.

Superintendent Rodden-Nord – I did send an email to all staff after the election, and we also sent out letters home to parents and put on website. I would like to send out email tomorrow morning to staff regarding the comments from tonight's meeting.

X. INFORMATION ITEMS

- A. Student Count
- B. Financial Report
- C. Attorney Fees

XI. FUTURE MEETINGS

- A. December 12 – Special Board Meeting – 5:30 p.m., District Office
- B. January 23 – School Board Work Session – 5:00 p.m., District Office
- C. January 23 – School Board Meeting (starting with Executive Session) – 6:00 p.m., District Office
- D. February 27 – School Board Meeting – 6:00 p.m., District Office

XII. EXECUTIVE SESSION – ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations. – Executive session minutes are not part of this document.

Adjourned at 7:55 p.m.

Superintendent/Clerk

Chair, Board of Directors