

JUNCTION CITY SCHOOL DISTRICT
BOARD OF DIRECTORS MEETING
September 26, 2016
MINUTES

Board of Directors		District Office Staff	Administrators
Denise Pratt	Tina Nash	Stephanie White	Kathleen Rodden-Nord, Superintendent
Wendy Waddell, Chair	Jacque Gerdes	Chris Meyer	Alison Covey, Business Manager
Dan Allred	Scott Gibson		Katie Bradford, Special Programs Director
Judy Croce			Tom Endersby, Special Projects Director
			Brian Young, Oaklea Principal
			Nadira Rizkallah, Laurel Principal
			Dina Marshall, Territorial Principal
			Malcom McRae, High School Principal
			Steve Jones, High School Assistant Principal
Staff	Staff & Others	Others	
Wendi Bedacht	Ronda Wheadon	Audrey Sherman	
Stacey Johnson		Susie Freeman	
Liz Henderson		Jessica (student)	
		Others – 1	

EXECUTIVE SESSION – ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions. 5:30 p.m. – Executive Session minutes are not part of this document.

BOARD MEETING MINUTES

- I. **CALL TO ORDER / PLEDGE OF ALLEGIANCE** – Chair Waddell called the meeting to order at 6:21 p.m., the Pledge of Allegiance was recited in Executive Session.
- II. **AGENDA REVIEW** – No addendum.
- III. **SPECIAL RECOGNITION**
 - A. **Summer Bridges Program** – Stacey Johnson, Liz Henderson, Students – Jessica, a student in the program, just moved into the district during 7th grade and this program helped her tremendously. Stacey appreciates the district’s support for this program, as well as ET for their support. Stacey provided a handout overview of the program. (Attached to the official minutes in the district office.) Since Stacey has moved to Oaklea, Liz Henderson has taken over the oversight of the program (along with Courtney Madsen). Liz Henderson, Courtney Madsen, and Jessica will be invited to a meeting later in the year for an update.
 - B. **Student Representative to the Board, Audrey Sherman – Oath of Office** – Superintendent Rodden-Nord welcomed Audrey Sherman and Audrey recited the Oath of Office.
 - C. **Gifts to the District** – Chair Waddell read the list of gifts and thanked those who donated. (List attached to the official minutes in the district office.)
- IV. **DISTRICT UPDATE** – Superintendent Rodden-Nord – **TERRITORIAL ELEMENTARY** – Territorial is off to a great start this year, with 130 students enrolled in grades K-5 and an additional 24 preschool spots filled. Kindergarten Readiness Assessments are wrapping up, and the Fall Easy CBM testing for students in grades K-5 is now underway. These assessments provide valuable baseline data for each student in Reading and Math, which will be used to measure student growth over the course of the year as well as used to identify those students in need of targeted interventions so that they can achieve year-end grade-level standards. Creative scheduling and allocation of staff time will allow us to be very strategic as we seek to meet this goal.

During September’s early release day, many Territorial staff members participated in a district-wide training related to the implementation of PBIS. This training included specific strategies for responding to student behavior with an emphasis on building positive relationships. Kudos to Sue Mennen, Darcey Edwards, Angie Elstone and Miranda Linville who worked collaboratively to plan and provide this training opportunity for staff. Other licensed staff met at TES to review the available ELA and Math intervention materials, as well as to plan for scheduled “Double

Dose” time, which is intended to support both intervention and extension opportunities related to core instruction in reading and math.

The fall book fair coincided with Territorial’s Open House/Curriculum Night activities held September 21st. Nearly 80% of Territorial families were in attendance. Teachers prepared mini-presentations for parents, sharing information about classroom expectations as well as grade level curriculum and standards. While parents listened to these presentations, students were invited to join Mrs. Smith and Mrs. Reade for BINGO and prizes in the cafeteria. Students and families also spent time checking out classrooms, shopping for new and donated books as well as posing for family pictures to be featured on the digital display board in the hallway.

Coming up, Territorial’s After School Garden Club led by Terrie McFadden & Sandy Tedrick, will begin meeting October 5th- with 20+ students signed up to participate, a good time is sure to be had by all! The Annual Jog-a-Thon is scheduled for October 7th and Chintimini Grant-funded OBOB groups and LEGO Club activities will also start up in October.

LAUREL ELEMENTARY SCHOOL – Laurel’s first few weeks of school have been great. The year kicked off with a focus on Laurel’s shared vision and an emphasis on creating a “Growth Culture” where students and staff are committed to adopting a growth mindset for themselves and for others. Principal Rizkallah, Counselor Miranda Linville, and Behavior Specialist Darcey Edwards spent a full day visiting classrooms, reading a growth mindset children’s book, and discussing Laurel’s vision in grades K-4th.

Laurel’s staff members understand that their role is not to simply teach our children how to read and write, but also to help them develop emotionally and socially. Our staff’s commitment to parents and guardians- and to our students- is to work tirelessly to reach and develop each and every child to his/her fullest potential. To that end, Laurel is celebrating International Dot Day on Thursday, September 29th, which also is our Back-to-School Night. All staff and students are going to "make our mark" and “Be The Difference!” and everyone is invited to wear dots to commemorate this day.

International Dot Day, a global celebration of creativity, courage and collaboration, began when teacher Terry Shay introduced his classroom to Peter H. Reynolds’ book *The Dot* on September 15, 2009. *The Dot* is the story of a caring teacher who dares a doubting student to trust in her own abilities by being brave enough to “make her mark”. What begins with a small dot on a piece of paper becomes a breakthrough in confidence and courage, igniting a journey of self-discovery and sharing, which has gone on to inspire countless children and adults around the globe. We invite all of Laurel’s community to wear dot-filled outfits and come join us on our Back-to-School Night to view an art gallery of our students’ “marks” or “Dots,” that will line the halls of Laurel Elementary School. Everyone will also get the chance to hear from teachers about their plans for the year to support our culture of growth and learning, including information on curriculum, field trips, programs and much more.

Laurel staff is grateful for the Technology Department for working so hard on preparing the new chrome books carts. These devices will be used for math intervention and science instruction, in addition to providing extra opportunities to use technology as a learning tool throughout the day. We also were able to add six new Promethean Boards in our first and second grade classrooms. Thanks to our Laurel Parent Group, and the fundraising efforts of our students through cookie dough fundraisers and box tops, our students now have access to this high tech tool to facilitate their learning.

Professional development continues to be a focus at Laurel. During the month of September, teachers engaged in professional development in the areas of math and English Language Arts. Reading consultant Teresa Leuallen spent half a day with each grade level team to examine students’ data, pinpoint areas of growth, and devise plans to address student needs. In math, teachers used another half day to examine their instructional guides and ensure that they have the main components to address all aspects of the learning cycle as supported by research and best practices. As a result of these PD opportunities, teachers report a sense of accomplishment and a feeling of readiness to tackle instruction with much more confidence.

OAKLEA MIDDLE SCHOOL – That staff and students at Oaklea have enjoyed an excellent start to the 2016-17 school year. Students are excited about the upcoming additions to the "Our Backyard" project, including an outdoor classroom built by Ken Kokkeler and Cody Kauffman of Upward Landscaping Solutions, and a new swing

set that will be constructed in October. Most students don't know about this next part, but plans are in place to add outdoor fitness equipment soon. All of the structures will of course be painted maroon and gold. Thanks to the Oaklea Parent Group for their amazing support of this project for our kids and community.

Teachers spent the first two weeks of school on the TEAM schedule, giving us the opportunity to really establish a positive foundation by teaching behavior expectations, conducting team building lessons, and establishing connections between TEAM teachers and students. Much like JCHS is doing with the Spark program, we wanted to bring TEAM class back twice a week to enhance our ability to mentor and form even better relationships with our kids. Students are now enjoying Enrichment classes on the other three days each week.

As part of our ArtCore work, we are focusing on promoting the Studio Habits of Mind with our kids. Some of these skills and traits include: Engage & Persist, Reflection, and Understand Your World. As we approach the half-way point of our 5 year grant opportunity, our work has become much more than arts focused. We are truly using this funding to transform our school and promote qualities we want our students to possess when they move on to high school. Mr. Young has a unique opportunity to travel to Washington D.C. this week to attend the "Arts in Education" conference being put on by the U.S. Department of Education. He will be able to share the work being done at Oaklea, how we were able to establish staff buy-in, as well as gather information from other schools in the nation regarding arts integration.

Oaklea Students and Staff took part in the national "Character Day" this past Thursday. Each TEAM class did a lesson on core values promoting positive character, and students focused on ways to promote the spirit of kindness in our middle school. Leadership students put on a schoolwide assembly this past Wednesday, with a focus on introducing students involved in our fall extra-curricular offerings, the fall fundraiser, and spirited competitions between the 4 grade levels. The Oaklea Open House gave us a celebratory kickoff to the school year last Thursday evening. The Oaklea cheer squad and band greeted our guests, and parents were able to enjoy a BBQ along with a chance to join their student in walking through their class schedule. Finally, Mrs. Elstone welcomed over 50 new students to Oaklea with an ice cream social this past Friday. It has been an outstanding start!

JUNCTION CITY HIGH SCHOOL – SPARK! mentoring is taking root and gaining acceptance among students as the term of choice. Students have been overheard sharing their sparks with each other in casual conversation, and staff are discovering the wide reach that *SPARK!* can have in facilitating quality conversations with students and the discovery of natural opportunities where students can express and be known for their sparks.

The Soccer and Volleyball programs are well into their league schedules and will be at the mid-point of the schedule by the end of this week. Football lost at Elmira to start its league schedule this past Friday, and the team will play its first home game in 3 weeks when Sweet Home visits this coming Friday (7:00pm). Cross-Country is performing very well this year. The Boys finished 3rd of 10 teams at the 5K Harrier Classic in Cottage Grove last week, and the Girls were one better, finishing 2nd in the team standings. Shayla Solomon won the girls' competition, while Pete Frazee and Ben Swancutt finished 13th and 14th respectively for the boys.

JCHS seems to have attracted strong student numbers to begin the current school year, and the counselors are working to equalize class size head counts as many classes are at/near their physical capacities.

ASB Vice-President Audrey Sherman will be serving as the liaison between the Tiger student body and the Board of Directors this year, and she will be sharing some of the details of our students' work toward Homecoming before she departs for the college Financial Aid event which starts in the cafeteria at 7:00 p.m.

- V. **ASSOCIATION REPORTS – Wendi Bedacht** thanked the board and district for settling the contract. Pleased to have Erica Bonner, Tye Rauschert, and Daniel McAullife to the classified team. **JCEA** – Association is looking forward to working with the district in ESSA, successor to NCLB.
- VI. **HIGH SCHOOL REPORT – Audrey Sherman** – We have no leadership advisor right now. Students are meeting two days per week (Tues. & Thurs). September 19th is the noise parade and homecoming is on the 22nd. In SPARK! we have discussed personality types and what comes along with SPARK! I really enjoy that aspect of SPARK!

VII. **PUBLIC COMMENT ON NON-AGENDA ITEMS** – (The Junction City School District Board of Directors does not allow public complaints to be made against individuals. Please limit comments to 3-5 minutes.) – None.

VIII. **ACTION ITEMS**

A. **Consent Agenda**

1. **Approve work session and board meeting minute of August 22, budget committee meeting minutes of September 8, and special board meeting minutes of September 19.**
2. **Approve Amended Resolution 2016-17 #14 – Amendment of 403(b) Plan Document.**

A MOTION WAS MADE BY DIRECTOR NASH, SECONDED BY DIRECTOR PRATT, TO APPROVE THE CONSENT AGENDA, AS PRESENTED. The motion was APPROVED unanimously by those board members present.

- B. **Approve extended Maternity leave for Raquel Cope teacher at Oaklea Middle School from August 29, 2016 and returning December 5, 2016.** – The board approved maternity leave for Raquel in May. She is now asking to extend her maternity leave to be off the entire 12 weeks allowed by law, to return December 5, 2016.

A MOTION WAS MADE BY DIRECTOR NASH, SECONDED BY DIRECTOR CROCE, TO APPROVE THE EXTENDED MATERNITY LEAVE FOR RAQUEL COPE TEACHER AT OAKLEA MIDDLE SCHOOL FROM AUGUST 29, 2016 AND RETURNING DECEMBER 5, 2016, AS PRESENTED. The motion was APPROVED unanimously by those board members present.

- C. **Approve the submittal of Lane ESD School District Transit Dollar Request for Fiscal Year 2017-18, not to exceed 50%.** – **Superintendent Rodden-Nord** – This has been an annual action item for the board each year for the past few years. We are not interested in opting out of the ESD, but the board does need to approve the ability to use up to 50% of the funds.

A MOTION WAS MADE BY DIRECTOR GIBSON, SECONDED BY DIRECTOR PRATT, TO APPROVE THE SUBMITTAL OF LANE ESD SCHOOL DISTRICT TRANSIT DOLLAR REQUEST FOR FISCAL YEAR 2017-18, NOT TO EXCEED 50%, AS PRESENTED. The motion was APPROVED unanimously by those board members present.

- D. **Approve Resolution 2016-17 #16 – Approving Capital Matching Program Agreement with the State.** – **Alison Covey** – The board just needs to approve the agreement to get the matching funds for the bonds. It has been reviewed by bond counsel and our attorney.

A MOTION WAS MADE BY DIRECTOR PRATT, SECONDED BY DIRECTOR GIBSON, TO APPROVE RESOLUTION 2016-17 #16 – APPROVING CAPITAL MATCHING PROGRAM AGREEMENT WITH THE STATE, AS PRESENTED. The motion was APPROVED unanimously by those board members present.

E. **Second Reading and Approval of Policies**

1. **BBAA – Individual Board Member’s Authority and Responsibilities – Updated Policy**
2. **BBC – Board Member Resignation – Updated Policy**
3. **BDC – Executive Sessions – Updated Policy**
4. **BD/BDA – Board Meetings**
5. **BFC – Adoption and Revision of Policies**
6. **JHCA/JHCB – Immunizations, Physical Examinations, Vision Screenings / Eye Examination, and Dental Screening of Students – Updated Policy**

A MOTION WAS MADE BY DIRECTOR GIBSON, SECONDED BY DIRECTOR CROCE, TO APPROVE POLICIES #1 - #6, AS PRESENTED. The motion was APPROVED unanimously by those board members present.

IX. DISCUSSION ITEMS

- A. **Smarter Balanced Assessment Results – Tom Endersby** handed out an update to the document that was mailed out in the board agenda. Smarter Balanced is still a work in progress. You can compare one year to the next, but you can only compare one year at this time. In ELA, Junction City Schools scored higher than the state average. The high school in 11th grade was above the state average, as well. However, in high school, you need 95.5% participation rate and JCHS has 90.0%. In math, Oaklea scored higher than the state average. In science, high school can have three attempts at the test and middle and elementary has two attempts. The reality is they get one change because of all of the tests that are required. ELA and math are the scores that the state looks at. **Scott** – We are still having math issues at Oaklea. **Tom** – Yes. We just adopted a new math curriculum. Oaklea has selected iReady- the ‘I’ stands for Intervention. That is a piece we will be watching very closely.
- B. **Financial Update – Alison Covey** – We have our audit scheduled for next week. We probably will not have the report by December. We can make adjustments in our state school fund between October and December, should the need arise. We are on track with our ending fund balance. 4% - 8% increase in PERS, they are hoping to keep it at 4%.
- C. **Student Enrollment Update – Superintendent Rodden-Nord** – As we anticipated- mostly due to our large 2016 graduating class- we are beginning this school year with fewer students than we started with at the beginning of the last school year; we did see a few new students register as a result of the completion of St. Vincent DePaul’s Alona Place development. In terms of potential residential growth that may impact our enrollment, local developer Bruce Weichart may be submitting subdivision plans to the City that could provide for up to 32 new homes located near 10th and Tamarack; presumably, such development would not begin to impact our enrollment until the 2017-18 school year at the earliest. We will continue to keep you posted on enrollment trends at each board meeting throughout the year. In the coming months, we will be talking with the board about the option of having an online school option for students. We have had a number of students enrolling in online charter schools and that money goes to the district sponsoring those online charter schools. So, we will be looking into this more.
- D. **Bond Work Update – Superintendent Rodden-Nord** – Last week, a team of 12 staff and community members, as well as 2 architects from DLR spent a day and a half touring 7 different new school and public use buildings. We were charged with examining different features of each building that we did and didn’t like, and we had the opportunity to talk to staff at most of the sites to hear from them what was- and wasn’t- working well. After we visited each site, we debriefed and recorded our observations so that we can refer back to these items during the High School Addition design process. We may be scheduling a few more tours- most likely to Cottage Grove and Willamette High School, and possibly the Linus Pauling Science Building at OSU- in the next couple of weeks.

Tomorrow, the Bond Core Team will be having their 4th planning workshop. PDFs from each of the prior 3 workshops are posted on the District website, as are two (2) first draft “test fit” layouts. There will be more test fits developed for consideration- one of the most exciting things about getting the State’s Capital Matching grant and the bond premiums is that this additional revenue will enable us to move farther down the list of priorities articulated by the Facilities Steering Committee in our long range facilities plan- and in keeping with the descriptions in our bond measure. Probably the “biggest deal” in this regard is that our “test fits” will evolve to consider the real possibility of connecting our high school campus now, rather than in Phase 2 or 3 of future bonds work. The Core Team will be developing some models that would have the new addition actually adjoin the existing West Wing so that we could have one single point of entry to our campus. Achieving this consolidation of our campus would be huge in terms of promoting student and staff safety and security, improving efficiencies, and maximizing students’ instructional time by reducing the need for such long passing periods as students have had to go between the East and West Wings.

Also coming up later this week and into the next few months Focus Groups of high school staff, students, and community members will be convened so that we can gather input and engage stakeholders in identifying their needs and wants with respect to the high school addition. The Capital Projects Priorities list has been further refined as well; as you remember the board, administrative team, facilities core team, and others had an

opportunity to weigh in on how the additional revenue could be used to enhance the bond work. The stipulation was that the final list of priorities could only include work that fits within the bond language and the board's long-range facilities plan, as well as within the available additional revenue. The fourth iteration of this Priorities list has been updated, and copies of that draft have been provided to the board and are available to others upon request.

We also have posted for members of our bond Citizen's Advisory Committee. We are looking for 3 to 5 members of our community to partner with 2 board members, our facilities director, Scott Rose from DLR, and our CMGC (once hired) to review our District's bond plan and progress- particularly with respect to the financial management aspects of the project. We will be expecting members of this committee to help us keep our community informed and updated about our bond work.

On the last bit of facilities information for the night, we- in conjunction with ZCS engineering- have submitted our application for the State's Seismic retrofit grant to address the seismic safety of the large gym at Oaklea. The application period closes on September 30th and we hope to hear back regarding a grant award early this winter.

X. INFORMATION ITEMS

- A. Financial Report
- B. Student Count
- C. Attorney Fees

XI. FUTURE MEETINGS

- A. October 11 – OSBA Fall Regional Meeting – Dinner 6:00, Meeting 6:30 p.m., Lane ESD
- B. October 24 – School Board Meeting – 6:00 p.m., District Office

XII. EXECUTIVE SESSION – ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations. – Executive session minutes are not part of this document.

XIII. ACTION ITEM

- A. **Approve the Classified Contract 2016-18.**

A MOTION WAS MADE BY DIRECTOR CROCE, SECONDED BY DIRECTOR GIBSON, TO APPROVE THE CLASSIFIED CONTRACT 2016-18, AS PRESENTED. The motion was APPROVED unanimously by those board members present.

Adjourned at 7:55 p.m.

Superintendent/Clerk

Chair, Board of Directors