

**JUNCTION CITY SCHOOL DISTRICT**  
**BOARD OF DIRECTORS WORK SESSION & MEETING**  
 January 23, 2017  
**MINUTES**

<b>Board of Directors</b>		<b>District Office Staff</b>	<b>Administrators</b>
Denise Pratt Wendy Waddell, Chair Dan Allred <del>Judy Crooe</del>	Tina Nash Jacque Gerdes Scott Gibson	Stephanie White Chris Meyer	Kathleen Rodden-Nord, Superintendent Alison Covey, Business Manager Katie Bradford, Special Programs Director Tom Endersby, Special Projects Director Brian Young, Oaklea Principal <del>Nadira Rizkallah, Laurel Principal</del> Dina Marschall, Territorial Principal Malcom McRae, High School Principal <del>Steve Jones, High School Assistant Principal</del>
<b>Staff</b>	<b>Staff &amp; Others</b>	<b>Others</b>	
Jaynie Wiser Julie Long Sue Menen Angie Elstone Lynda Mann Becci Buenau Officer Ken Jackson	Scott Rose Elizabeth Delorme Glen Martz Cindy Decker Matt Graves Ken Bells Susan Goodin	Audrey Sherman Jill Case Susie Freeman Judy Kazmierkoski Jessica Cook Others – 5	

**WORK SESSION**

5:00 p.m.

- I. **CALL TO ORDER / PLEDGE OF ALLEGIANCE** – **Chair Waddell** called the work session to order at 5:07 p.m., and those in attendance said the pledge of allegiance.
  
- II. **BOND PROJECTS STATUS UPDATE** – **Scott Rose and Elizabeth Delorme, DLR Group** – **Scott** – We wanted to talk a little about the status design on the high school project. Process- Elizabeth has been our project architect on the job- pre-design; schematic design; now we are in the design development phase and finishing that phase. Next is construction document phase. Scott and Elizabeth walked the board through the design development document. The bus drop off and pick up is separated from the parent pick up and regular student parking. The city has looked at this plan with the civil engineer and vetted this plan. In the entry, there is a secure vestibule- before school, students can enter straight into the school. After school starts, visitors and students must enter into the office to check in and then are able to enter into the school. Budget is \$13,340,000; first cost estimate was \$235,000 high; the second cost estimate is \$175,000. Right now, we are about \$100,000 above budget. Continue to adjust and work the budget. \$21,500,000 is total bond money. We took 10% of that and put it in the contingency.

**Scott Gibson** – Collaborative spaces- we never used those spaces back when I was in school. Do they use that now and where? **Malcom** – Now they use the floors in hallways. Students do get together to work on projects. It’s called ‘maker space’. Fosters inclusion and allows students to learn how to work together, in groups. **Scott Rose** – They will have access to tools that they would in a classroom like a projector or easel. In the future, that space could be turned into a classroom if needed. **Scott** – Will locks on doors be auto lock? **Scott Rose** – On the exterior doors, yes. **Scott Gibson** – Civic leaders are trying to make parking lots smaller and entry and exit. Does this take into account larger vehicles? **Scott Rose** – Yes. **Denise** – Are we going to increase out IT capabilities (bandwidth)? **Superintendent Rodden-Nord** – Elizabeth has a meeting scheduled tomorrow to discuss technology needs. **Elizabeth** – The system is being built to allow for future phases. **Scott Rose** – There will be wireless access points in each classroom. The server will not be purchased or spec’d until later in the process. We will allow for lots of expandability.

**Adjourn** – The meeting adjourned at 5:42 p.m.

## EXECUTIVE SESSION

5:45 p.m.

**EXECUTIVE SESSION – ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions.** – Executive Session minutes are not part of this document.

## BOARD MEETING

- I. **CALL TO ORDER** – **Chair Waddell** called the meeting to order at 6:07 p.m.
- II. **AGENDA REVIEW** – Action item E was added, Receive and Approve the Design Development Package for the Junction City High School Addition and Remodel Project as developed by DLR Group Architecture and Planning and their sub-consultants so as to allow the project design to proceed into the Construction Document phase. Also added was Action item F – Approve Resolution 2016-2017 #17 – A Resolution Authorizing Acquisition of Real Property at SW Corner of 18<sup>th</sup> Ave. and Rose Street, Junction City, Oregon. Discussion item A will be done after special recognition.
- III. **SPECIAL RECOGNITION**
  - A. **Glen Martz, Cindy Decker, Jill Case – Rotary Scholarships** – All incoming kindergarteners gets Ms. Bindergarten goes to Kindergarten book, 3<sup>rd</sup> graders get dictionaries, seniors get scholarships. In 1997, 6 students got \$1,000 scholarships. In 2016, 26 students got \$2,000 scholarships. In 20 years, a total of 270 high school students and 163 college students received scholarships for a total of \$486,750. In 20 years, Junction City High School students received 70 scholarships for a total of \$83,750. Liz Bolton has been a tremendous help in students receiving scholarships. Invitations to the auction were passed out to the board- February 17<sup>th</sup>. At the Hilton. **Jill Case** – There will be an Ellie Dumdi memorial scholarship and Crest Foundation will match bids, when paddles go up, for up to \$25,000. We have the potential of having an Ellie Dumdi memorial scholarship for \$50,000. **Cindy Decker** wants to invite everyone to the auction and thanked the board for having them tonight.
  - B. **Board Appreciation Month – Superintendent Rodden-Nord** – January marks Oregon’s School Board Appreciation month. Our students and staff, as well as our entire Junction City community- are so very fortunate to be served by a board of your caliber. Your dedication, leadership, wisdom, and support makes a difference in the lives of Junction City students every day.
  - C. **Volunteer of the Month – Oaklea Middle School – Brian Young** read his letter for Jessica Cook and Susan Goodin thanking them for their service. A plaque is being made by the Junction City High School’s wood shop and will be presented to them later this month.
  - D. **Gifts to the District – Chair Waddell** read the list of gifts and thanked those who donated. (List attached to the official minutes in the district office.)

### DISCUSSION ITEM A

- E. **Threat and Suicide Protocols – Angie Elstone, Sue Menen, and Officer Ken Jackson – Sue Menen** – Threat Protocol; A few years ago, we didn’t have a process or a team in place to deal with students who are at-risk and would have to send them out for assessment. Now, we can do it in-district and is a major cost savings and better for the kids. Transient threat- work as a team with another counselor and Officer Jackson- we pass out questionnaire to the student’s teachers. We do a guided student interview tool to get different perspectives.

We have a guided parent interview. We also interview the student, themselves. With these interviews and assessments, we determine whether low, moderate, or high risk. **Angie Elstone** – We also have a suicide protocol that we use.

- IV. **APPROVE 2015-16 ANNUAL PROGRAM AUDIT – Matt Graves** – We conduct our audit in multiple phases; we like to be on site throughout the school year to make sure there are no deficiencies. We then have a final visit in the fall. (1) We issued a clean opinion with no reservations. (2) State minimum standards – We found no exceptions or issues requiring comment. (3) Federal Awards – We found no issues of non-compliance and no questioned costs. (4) Management letter – No separate management letter was issued.

A MOTION WAS MADE BY DIRECTOR GBSON, SECONDED BY DIRECTOR ALLRED, TO APPROVE THE 2015-16 ANNUAL PROGRAM AUDIT, AS PRESENTED. The motion was APPROVED unanimously by those board members present.

- V. **DISTRICT UPDATE – Superintendent Rodden-Nord – TERRITORIAL ELEMENTARY** – Territorial wrapped up 2016 and the first trimester with their first round of parent-teacher conferences. Conferences were held on December 5<sup>th</sup> and 6<sup>th</sup> and were well attended across all grade levels, providing an opportunity for teachers to introduce parents to grade-level standards and the elementary report card. The report cards were used as a springboard for conversations around student progress toward year-end targets; parents and teachers alike appreciated the scheduled time to meet and learn more about how their children are growing.

The Territorial Parent Association organized their annual Holiday Bazaar; the Bazaar provided an opportunity for Territorial students to select gifts for members of their immediate families. Due to three Snow Days prior to break, the Holiday Bazaar was cut quite short. Thanks to our amazing volunteers, most student gifts were selected, wrapped and delivered prior to the break. However, Preschool students did not have an opportunity to shop before break, so instead they enjoyed their own mini-Bazaar this past week, selecting “New Year’s” gifts to give to immediate family members. Bazaar co-chairs Dena McDonald and Jennifer Daeges went above and beyond in the face of the extreme weather challenges to make sure all of our students enjoyed this Territorial tradition.

Winter Easy CBM benchmark assessments were delayed by additional inclement weather closures in January but are now underway. Preliminary data looks good- students are showing growth in the areas of math and reading, including notably improved scores in specific student subgroups. Teachers will gather for a building-wide data meeting in February to review data and identify strategies that will support student learning and growth toward grade-level benchmark standards.

Teachers Elyse Elder, Pam Nelson, and Cheryl Glasser have been active in their efforts to access and utilize available resources to supplement and enhance Science curriculum as well as align instruction to the Next Generation Science Standards. In addition to taking advantage of multiple professional development opportunities related to Science instructional practices, staff are working to review and evaluate ODE-approved Science instructional materials in preparation for the upcoming adoption.

The TPA hosted a BINGO fundraiser this past Friday night; this event is always a highlight for students and families. In addition to fun refreshments and raffle drawings for great themed baskets, BINGO prizes included a wide variety of items, with the grand prize being a 50-inch flat screen television.

Looking ahead, Territorial students participating in OBOB will compete in school-wide battles for a chance to represent Territorial at the District OBOB competition which will be held at Oaklea Middle School on February 24<sup>th</sup>. Four teams of 4-5 students each have worked together to read 16 selected books and will prepare to answer a variety of “content” and “in which book” questions in the coming book battles. Also planned for February is the annual Grandparent’s Day Celebration (February 10<sup>th</sup>) as well as the coinciding Scholastic Book Fair.

On behalf of the Territorial Elementary School community, Dina would like to express sincere gratitude to our School Board members. Thank you for your tireless efforts on behalf of all of our students and families. Your contributions do not go unnoticed and you have our thanks and appreciation this month and throughout the year.

**LAUREL ELEMENTARY SCHOOL** – Nadira and the Laurel school community would like to take this opportunity to thank each and every Board member for their time, effort, and unwavering support for the children of Junction City. We feel incredibly grateful to be supported by Board members who always put children first. Through the many decisions you make day in and day out, it is very clear that our board has the best interest of the Junction City children, staff, and community at heart.

The Laurel school community has worked diligently to support all of our students who come from diverse socio-economic, political, racial, and religious backgrounds. It remains our responsibility to assure that every child feels cared for, accepted, and important in our school. During January's student assemblies, we focused on a very important and relevant component of our school's vision and that is "Compassionate Citizens." Students got to explore with one another, and with staff, ways we can show compassion, caring, and kindness. We also have launched a "Compassionate Hearts" movement with the goal of catching EVERY child being compassionate. Any child who exemplify the essence of compassion will receive a paper heart to recognize their caring for others.

Another round of EasyCBM benchmark testing to measure students' growth was recently completed at Laurel. Teachers will use this data to evaluate the effectiveness of their instruction, to tailor instruction to students' needs, and to make data-driven decisions for Walk to Read groups. Additionally, we have been working to ensure that the technology for the Smarter Balanced testing is up and running, that our students are well prepared, and that teachers have all that they need to administer the test.

On January 26<sup>th</sup> from 5:30-7:00, Laurel will host the all-time favorite Family Fun Night, Lego Night. Students will engage in thought-provoking and creative games using Legos. A special thank you goes out to Shelly Dickson who- in collaboration with our Family Involvement Team as well as other staff members- has been working hard to plan this event. February's Family Fun Night, BINGO NIGHT, is scheduled for February 10<sup>th</sup> in the high school cafeteria starting at 5:30 pm. This event is organized by our wonderful Parent Group to help fundraise for fourth grade Outdoor School. We invite you to join the fun and help support our fourth grade students fundraise for this unique opportunity.

While we are sad that the ice storm prevented us from having our CATCH Dance Fever Night before the Winter Break, we will plan for other opportunities in February to celebrate healthy living and habits, and we will move forward with teaching the CATCH program to our students. We are grateful for this unique opportunity to teach our students how to lead a healthy life by recognizing healthy eating habits, prioritizing fitness and exercise, and above all have fun doing it!

**OAKLEA MIDDLE SCHOOL** – From the staff at Oaklea Middle School, Happy New Year and a special thanks to the volunteers on our school Board for all they have done and continue to do for our staff, students, and families.

Despite the inclement weather breaks in instruction, teachers continue to strive to get all of our students back into a school routine and consistency. Our students (and their parents!) are grateful for the return to more predictability in our school calendar and student transportation services.

Oaklea's Robotics team has qualified for the State Tournament in Hillsboro for the first time! The students will be presenting their project, conducting a real-world problem solving activity, and speaking publicly to a panel of judges and guests. The team presented to all of the Oaklea teachers at our last faculty meeting, and hopefully got rid of a lot of the butterflies. We all look forward to watching them progress and we are sure many will become future Blue Dwarves at JCHS.

This past Friday, slam poet Alex Dang presented his creative work at the high school and at Oaklea as well. Students were actively engaged in listening to his poems about some of his struggles growing up as an Asian American. The assembly complimented the climate we are all working hard to instill in our schools, and was perfectly timed around Martin Luther King Jr Day.

As was noted in tonight's Volunteer Award recognition, we are honored to have a Parent Group that is fully committed to revitalizing our Oaklea backyard. A new swing set and outdoor classroom have now been completed. The next stage will be putting in the outdoor fitness equipment, and eventually the completion of the rest of the new playground.

Oaklea's ArtCore and Studio-to-Schools grants now enter year 3, and attention is being focused on 7th grade arts integration. Each teacher is working directly with our Art Weaver, Betsy Wolfston, to create math, science, social studies, and language arts content lessons that are intertwined with the arts. The goal is for teachers to be able to replicate the lessons in future years, and to make this program sustainable as the 6th grade team is doing this year. The grants will provide close to \$125,000 of funding this year; we are already working with Lane Arts Council and the Educational Policy Improvement Center (EPIC) on securing more grant funding for arts-related programs in the coming years. It's a great time to be a student at Oaklea!

**JUNCTION CITY HIGH SCHOOL** – The staff and students of JCHS want to express our gratitude to the Board of Directors for shepherding the District’s educational programs. The welfare of our community depends on the willingness of each member to act unselfishly for the greater good. The most tangible evidence of your work is the care and sensitivity you exhibit when facing difficult decisions. It is evident that the Board cares deeply about the personal impact your decisions have on the students in this District.

Winter Week was cancelled due to inclement weather. The Winter Formal was held on January 14, and the Mr. Frost nominees from each class were honored at that time. Es Gerdes represented the Freshman class, Tanner Gibson was the Sophomore Rep, Jaxson Campbell was the Junior selection, and Nick Hogan was choice for the Senior Class.

Tiger Chess completed a 5-0 sweep of Cottage Grove last week as they wrapped up the first half of league play. The team is looking to even a few scores in the second half as they lost narrowly in three of their matchups.

Tiger Robotics competed at Roseburg this past weekend. Competition will continue to heat up as the teams work to qualify for regional tournaments in the next couple of months.

Tiger Wrestling has competed very well this season, winning several dual meets and placing highly in larger tournaments. There will be two home events this week as Elmira visits for a dual meet on Thursday. The Tigers will host a 5-team meet on Friday while Tiger basketball travels to Cottage Grove. The district’s support for new wrestling mats has not gone unnoticed.

Both varsity basketball teams stood at 1-1 in league play heading into Friday’s home games vs Elmira. (Boys lost and girls won.) The teams will host Sisters tomorrow (Tues., Jan 24), before the road schedule becomes quite heavy with four of the remaining six games away from JCHS.

Finally, parent-teacher conferences were postponed to this coming Thursday from 4:30-7:30pm. Grade books will be a bit thinner than usual with the loss of school days, but as make-up days are determined, the instructional path will become a bit smoother.

**DISTRICT** – In District news, licensed, classified, administrative and District Office colleagues gathered for an all-District staff presentation and small-group discussion activities during the scheduled Early Release time on Wednesday, January 11<sup>th</sup>. Activities provided staff with an opportunity to develop a deeper understanding of issues related to Civil Rights as well as expectations around recognizing and responding to bullying and harassment. Follow-up conversations with staff indicated that virtually everyone found the all-District early release equity meeting to be of considerable value. Special thanks to District Instructional Coach Erika Vaughn, Special Programs Director Katie Bradford, and District Equity Consultant John Lenssen for all of their work in planning the content for the afternoon gathering. Principals Rizkallah and Young did a fantastic job of facilitating the conversations. The event’s planners created a thoughtful distribution of staff so that colleagues from other buildings and employee groups worked together in small table groups; this arrangement led to very deep, professional discussions that should result in improved school climates for our students and staff. With respect to next steps, our District’s Equity Leadership Team will be working on a survey that can be administered to all students so that we can better understand and improve their experiences in our schools. The Board would like a copy of that survey prior to it being administered. Further all-staff trainings are planned as well.

VI. **ASSOCIATION REPORTS – Becci Buenau** – Thank you to the board for everything you do for us. If you do choose to move the trimester back, it would be greatly appreciated at the high school level. **Stephanie White** – Wendi was not able to make it tonight as her daughter has a girl scout’s presentation at the same time. She asked that I let the board know that the classified staff are happy to be back at work after the very long break and are settling into their normal work routines.

VII. **HIGH SCHOOL REPORT – Audrey Sherman** – Alex Dang came and spoke at the schools. There was a very positive response to that that I heard from a variety of people. He sent a great message that was very well timed. Overall acceptance of people. Mr. Tiger contestants and coordinators are selling calendars for \$5.00 right now. Tomorrow they will be going to the NICU. 1/3 of the proceeds go to the hospital, 1/3 to school, and 1/3 to Local Aid.

VIII. **PUBLIC COMMENT ON NON-AGENDA ITEMS** – (The Junction City School District Board of Directors does not allow public complaints to be made against individuals. Please limit comments to 3-5 minutes.) – None.

**IX. ACTION ITEMS**

**A. Consent Agenda**

**1. Approve board meeting minutes of November 28 and special board meeting minutes of December 12.**

A MOTION WAS MADE BY DIRECTOR NASH, SECONDED BY DIRECTOR GIBSON, TO APPROVE THE CONSENT AGENDA, AS PRESENTED. The motion was APPROVED unanimously by those board members present.

**B. Approve 2016-2017 Division 22, Standards for Public Elementary and Secondary Schools Assurance Form. – Superintendent Rodden-Nord** – This is the annual assurance that we have to provide to the Oregon Department of Education that we are following their Standards. The administrators reviewed the Standards and we are in compliance. Next year they have a new unfunded PE mandate that increases the amount of PE time, that will impact our FTE in PE and capacity.

A MOTION WAS MADE BY DIRECTOR PRATT, SECONDED BY DIRECTOR GERDES, TO APPROVE THE 2016-17 DIVISION 22, STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS ASSURANCE FORM, AS PRESENTED. The motion was APPROVED unanimously by those board members present.

**C. Approve the bid award for the Project Manager RFP – Superintendent Rodden-Nord** – We received bids from 5 proposers, and earlier this afternoon we interviewed two of them. **Alison** – It was a unanimous decision that we award the contract to deChase Miksis and that the board authorize the Superintendent to enter into negotiations with DeChase Miksis after the protest period concludes. We would like to get our Project Manager on board just as soon as possible. **Chris** – After reviewing the proposals and interviewing the two companies, deChase Miksis seems like the best fit for both of us.

A MOTION WAS MADE BY DIRECTOR GIBSON, SECONDED BY DIRECTOR PRATT, TO APPROVE THE BID AWARD FOR THE PROJECT MANAGER RFP TO DECHASE MIKSYS, AS PRESENTED. The motion was APPROVED unanimously by those board members present.

**D. Approve the bid award for the Energy Savings Performance RFP. – Alison** – We did an RFP for the Energy Savings Performance for an ESCO. We did the RFP and scored it and we would like to recommend that the board approve the award for AMERESCO.

A MOTION WAS MADE BY DIRECTOR PRATT, SECONDED BY DIRECTOR GIBSON, TO APPROVE THE BID AWARD FOR THE ENERGY SAVINGS PERFORMANCE RFP TO AMERESCO, AS PRESENTED. The motion was APPROVED unanimously by those board members present.

**E. Receive and Approve the Design Development Package for the Junction City High School Addition and Remodel Project as developed by DLR Group Architecture and Planning and their sub-consultants so as to allow the project design to proceed into the Construction Document phase. – Superintendent Rodden-Nord** – This was received at the work session prior to the board meeting from DLR. We have had a number of workshops with DLR at this point, helping us move through the various steps in this process.

A MOTION WAS MADE BY DIRECTOR GIBSON, SECONDED BY DIRECTOR PRATT, TO RECEIVE AND APPROVE THE DESIGN DEVELOPMENT PACKAGE FOR THE JUNCTION CITY HIGH SCHOOL ADDITION AND REMODEL PROJECT AS DEVELOPED BY DLR GROUP ARCHITECTURE AND PLANNING AND THEIR SUB-CONSULTANTS SO AS TO ALLOW THE PROJECT DESIGN TO PROCEED INTO THE CONSTRUCTION DOCUMENT PHASE, AS PRESENTED. The motion was APPROVED unanimously by those board members present.

**F. Approve Resolution 2016-2017 #17 – A Resolution Authorizing Acquisition of Real Property at SW Corner of W 18<sup>th</sup> Ave. and Rose Street, Junction City, Oregon. Whereas, Junction City School District No. 69 (the District) has authority under Oregon Revised Statutes, ORS 332.155(9), to purchase real property and has secured an Option to purchase approximately 18 acres of real property at the**

**Southwest corner of W 18<sup>th</sup> Avenue and Rose Street Junction City, Oregon, Lane County Map 15-04-31-12, Tax Lot 1400 (The “Property”) in accordance with the Memorandum of Second Extension of Option to Purchase dated November 1, 2016 and recorded at Lane County Deeds and Records No. 2016-056682.**

A MOTION WAS MADE BY DIRECTOR PRATT, SECONDED BY DIRECTOR GIBSON, TO APPROVE RESOLUTION 2016-2017 #17 – A RESOLUTION AUTHORIZING ACQUISITION OF REAL PROPERTY AT SW CORNER OF W 18<sup>TH</sup> AVE. AND ROSE STREET, JUNCTION CITY, OREGON. WHEREAS, JUNCTION CITY SCHOOL DISTRICT NO. 69 (THE DISTRICT) HAS AUTHORITY UNDER OREGON REVISED STATUTES, ORS 332.155(9), TO PURCHASE REAL PROPERTY AND HAS SECURED AN OPTION TO PURCHASE APPROXIMATELY 18 ACRES OF REAL PROPERTY AT THE SOUTHWEST CORNER OF W 18<sup>TH</sup> AVENUE AND ROSE STREET JUNCTION CITY, OREGON, LANE COUNTY MAP 15-04-31-12, TAX LOT 1400 (THE “PROPERTY”) IN ACCORDANCE WITH THE MEMORANDUM OF SECOND EXTENSION OF OPTION TO PURCHASE DATED NOVEMBER 1, 2016 AND RECORDED AT LANE COUNTY DEEDS AND RECORDS NO. 2016-056682, AS PRESENTED. The motion was APPROVED unanimously by those board members present.

**X. DISCUSSION ITEMS**

**A. Threat and Suicide Protocols – Angie Elstone and Sue Menen – moved to after special recognition.**

**Superintendent Rodden-Nord** – I should have brought this up under “special recognition” but I would like to commend our building principals and our District counseling team- which includes Nurse Carol Puderbaugh- for going above and beyond the call of duty during the December inclement weather days. We have almost 100 students, K-12, who receive weekend and school break brown bag meals through the Soroptimists’ Bunches of Lunches program. Just prior to break, we were incredibly concerned that students who rely on this food source would not be able to get it due to our weather closures. That is when this group rallied and worked with the Soroptimists to ensure that our buildings were open for several hours so that kids could come pick up their belongings and BOLs before the extra-long break. Many students were able to get in to pick their things up, but for those students who were unable to do so, we had special deliveries made to these students’ homes.

**B. Inclement Weather Make Up Days – Tom Endersby – So far, we have had six (6) school closure days (December 8, 14, 15, 16, January 4, and 9) and two (2) late starts (January 3 and 5) due to inclement weather. The recommendation is to add back three student days at the end of the school year (June 19, 20, and 21) with the recordkeeping day on June 22 and a possible professional development day on June 23. It is also the recommendation to shift the end of the second trimester by one week so that students will attend school on March 16 and 17 so that trimester 2 can run through March 22. The recordkeeping day will then be March 23 and the professional development day on March 24. With that said, this is still January and the weather is unpredictable. So, we would have to be creative. We could add extra minutes to the school day. **Jacque** – We are usually above the state requirement. **Dan** – Where are we at? **Superintendent Rodden-Nord** – We do have some wiggle room. The state is saying that we have 14 hours that we can use for inclement weather, and there is a possibility that they could give districts more. However, I think the best solution is what Tom has presented. **Denise** – March flows much better with this revised calendar. **Jaynie** – How does that affect seniors and graduation? **Superintendent Rodden-Nord** – We would never hear the end of it if we moved graduation. Starting last year, we stopped releasing seniors so early. **Jaynie** – When you are talking about classified adding back hours, and you are adding back three days, can those hours be made up during the day? **Superintendent Rodden-Nord** – At this point, we want to do it in a very consistent manner across the buildings. We aren’t extending the school day right now, and so if we need to add more time, if we lose more school days, then we may be adding time to the school day and the classified staff would be needed at that time. **Jaynie** – The Professional Development day would for sure be labeled a PA day? One day at the end of the school year to do your recordkeeping and put away your room takes more than one day. If there could maybe be some flexibility there, that would be appreciated. **Superintendent Rodden-Nord** – I am going to encourage you to talk with your JCEA rep because it is a bargaining issue. **Jaynie** – Did you already say we have already added hours?**

**Superintendent Rodden-Nord** – No, we have enough hours during the school year. **Jaynie** – By adding hours to the day, it checks off hours, but it isn't going to add back a lesson. **Superintendent Rodden-Nord** – We are aware of that, but we need to be prepared in the event that we have more inclement weather. **Julie Long** – If you are going to add any more minutes to the school day, are you going to get rid of the early release days? **Superintendent Rodden-Nord** – No, those days have already been planned out and are very important in planning for transitions, etc. **Jessica Cook** – If we extend the school year, you already know that parents are grumbling that it is coming. That last week of school is always spent watching movies. If we extend the end of school, we need to make sure those days are planned and used for instruction. And then making sure that is communicated to families. **Superintendent Rodden-Nord** – Thank you for communicating that. I am sure principals will be making sure this is communicated to staff and parents.

A MOTION WAS MADE BY DIRECTOR GIBSON, SECONDED BY DIRECTOR PRATT, TO MOVE INCLEMENT WEATHER MAKE UP DAYS TO AN ACTION ITEM. The motion was APPROVED unanimously by those board members present.

A MOTION WAS MADE BY DIRECTOR NASH, SECONDED BY DIRECTOR GERDES, TO APPROVE THE ADJUSTMENTS TO THE 2016-2017 SCHOOL YEAR CALENDAR, AS PRESENTED. The motion was APPROVED unanimously by those board members present.

- C. **2017-18 Calendar Committee Guidelines** – **Tom Endersby** – I would really like you to look at the fourth bullet down on the guidelines, “A total of 2 non-contract/non-student days built into the 3<sup>rd</sup> trimester at the end of the school year to use as inclement weather make up days, if needed. If any inclement weather days are used, they may be professional development days or student days.” I think we need to go back to what we have done in years past and revise that bullet point to add 2 inclement weather days into the second trimester.
- D. **Financial Update** – **Alison Covey** – Now that the audit is done, we ended up the year last year better than we anticipated. The budget right now for next year is all over the place and we are hoping to have a better idea by next month. Next year we will have a 4.55% PERS increase, which is about a \$400,000-\$500,000 increase for the district. **Superintendent Rodden-Nord** – Right now, we are working with COSA to develop scenarios districts will be facing at different funding levels. Wendy and I are meeting with Senator Manning tomorrow and Julie Fahey next week. **Alison** – Moving forward, now that we have a Project Manager on board, we will be providing the board with a bond budget each month. Right now, we are at \$21,500,000.
- E. **Student Enrollment Update** – **Superintendent Rodden-Nord** – We are down 6 students this month, which seems to be the way it goes this time of the year. 32 new houses at 10<sup>th</sup> and Tamarack from Bruce Weichert. I have also heard that the reserve is moving into the next phase.
- F. **Bond Work Update and CAC Report** – Citizens' Advisory Committee: Alison Covey, Chris Meyer, Denise Pratt, Judy Croce, Judy Kazmierkoski, Ken Bells, Billy Dover, Mike Kaiser, Allen Schweigert, and Lynda Taylor. – Moved to first action item. – **Ken Bells and Allen Schweigert** – **Ken** – The Citizens Advisory Committee met on January 11<sup>th</sup>. The December meeting was cancelled due to the weather. The biggest recommendation that came from the meeting was communication; communicating through means already established, website, Facebook, emails, etc. It was also recommended having a Town Hall at some point recognizing the accomplishments the school district has already done. **Allen** – With the communication, trying to highlight using local vendors. **Superintendent Rodden-Nord** – With getting this new Project Manager on board, would you suggest taking this communication ‘on the road’ like to the Chamber, Soroptimists, etc.? **Ken** – One of the ideas was to take it out to the covered play area- take your Town Hall out there. **Allen** – We were going to wait until one solid project was completed before the Town Hall. **Superintendent Rodden-Nord** – Knife River was out there, at dismissal time today, to pour the concrete for the basketball standards. **Chris** – They plan to pour the slab on Thursday. **Scott** – Hopefully it will be completed by the end of February. Maybe having the March CAC out there.

- G. **Schedule Work Session in February to discuss Online Charter Program – Superintendent Rodden-Nord**  
– Due to inclement weather, Steve and Ronda have not been able to meet with other districts to discuss their programs. It probably won't be until March that we schedule this.

XI. **INFORMATION ITEMS**

- A. Attorney Fees
- B. Student Count
- C. Financial Report

XII. **FUTURE MEETINGS**

- A. February 27 – School Board Meeting – 6:00 p.m., District Office
- B. March 20 – School Board Meeting – 6:00 p.m., District Office

- XIII. **EXECUTIVE SESSION – ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations.** – Executive session minutes are not part of this document.

**Adjourned at 8:25 p.m.**

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*Superintendent/Clerk*

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*Chair, Board of Directors*