



Kathleen Rodden-Nord, Ph.D.
SUPERINTENDENT

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<http://www.junctioncity.k12.or.us>

2018-2019 Open Enrollment Openings

Junction City School District declares the following openings in enrollment for non-resident students for the 2018-2019 school year. Openings are declared by school and grade level and priority will be given to non-resident students currently on an approved Inter-District Transfer. Interested non-resident students must fill out the Junction City School District Open Enrollment Application form (Form will be available on March 1, 2018) and submit the completed form to the Junction City School District office by 3:30 p.m., April 2, 2018. Accepted applicants will be notified no later than May 1, 2018. Openings in Junction City School District for the 2018-2019 school year are as follows:

Territorial Elementary School

Kindergarten	2
1 st Grade	0
2 nd Grade	0
3 rd Grade	0
4 th Grade	0
5 th Grade	0

Laurel Elementary School

Kindergarten	15
1 st Grade	15
2 nd Grade	1
3 rd Grade	13
4 th Grade	6

Oaklea Middle School

5 th Grade	0
6 th Grade	1
7 th Grade	5
8 th Grade	1

Junction City High School

9 th Grade	15
10 th Grade	10
11 th Grade	4
12 th Grade	2

Approved by the Board, February 26, 2018

For more information contact Stephanie White at Junction City School District 541-998-6311, ext. 600.



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2018-2019
Out-of-District Open Enrollment Application
FOR STUDENTS WHO DO NOT LIVE IN JUNCTION CITY SD

This application is for students who live outside of Junction City School District and want to attend a Junction City school. If you live in Junction City and want to attend school in another district, please contact that district.

DEADLINE FOR APPLICATION SUBMISSION: Monday, April 2, 2018 @ 3:30 p.m.

Paper forms must be returned to the Junction City School District Office, 325 Maple Street, Junction City. An online application is available at www.junctioncity.k12.or.us on the Parent/Student Resources page.

STUDENT INFORMATION

Please complete a separate form for each child.

Student's First Name M.I. Last Name

Date of Birth Grade Entering Fall 2018 Male Female

The above named student is a (check box) Returning student to JCSD on an existing transfer New applicant

District Now Attending School Now Attending

Home Address City State Zip

Mailing Address City State Zip

PARENT/GUARDIAN INFORMATION

Parent/Guardian (1): First Name: Last Name

Phone (Home) Work Cell Email

Parent/Guardian (2): First Name: Last Name

Phone (Home) Work Cell Email

REQUESTED SCHOOL

Please check which school you are requesting. For elementary schools, please check whether 1st or 2nd choice.

Laurel Elementary School 1st Choice 2nd Choice Territorial Elementary School 1st Choice 2nd Choice

Oaklea Middle School Junction City High School

ADDITIONAL INFORMATION (VOLUNTARY)

Yes No Does the student currently receive special education (IEP) services, or is the student on a Section 504 plan?

Yes No If the student is a pre-school student, does he or she receive pre-school special education services (IFSP)?

PARENT/GUARDIAN SIGNATURE

If my child is admitted, I hereby authorize the release of the student educational records to the Junction City School District and certify that I am the parent or guardian in legal custody of the student.

Signature Print Name Date

2018-2019

Junction City School District Open Enrollment Guidelines

HOW THE OPEN ENROLLMENT PROCESS WORKS

- The district will announce the space available by school and grade level by March 1, 2018.
- Out-of-district Open Enrollment applications will be accepted until April 2 (at 3:30 p.m.). We will process these applications as the remaining space permits. The school district will not discriminate based on race, religion, gender, sexual orientation, ethnicity, national origin, disability, terms of an individualized education program, income level, proficiency in the English language, or athletic ability. Reasons for requests are not considered in the selection process.
- Out-of-district students currently enrolled in the district under an Inter-District Transfer Agreement and siblings of students currently attending under Open Enrollment will receive first priority among Open Enrollment applicants.
- If we receive more requests for a given school or grade level than space permits, spaces will be filled by random lottery. If a parent's first choice is not available, we will review the second choice.
- Chances of selection will depend on the number of requests submitted and the slots available.
- We will notify parents in writing by May 1 as to whether the transfer is accepted.

SOME CONSIDERATIONS

- Students will be allowed access to Junction City School District transportation subject to the district's transportation policy; out-of-district students may use JCSD transportation if they can get to an existing bus stop on an established route for the school they will be attending.
- Once a student has been accepted into the Junction City School District, the student is considered a resident of this district until the student graduates from high school or enrolls in a school in a different district. Students do not have to reapply for transfer.
- Students may only transfer once per school year.

STUDENTS WITH DISABILITIES

- When students with disabilities are accepted on an Open Enrollment transfer, Junction City School District will provide a free appropriate public education to the student in accordance with the student's individualized education program or Section 504 plan. If the student's family requests placement at a specific school and an opening is available (in the order determined by lottery), the opening at the requested school will be held for the student until the district has objectively determined whether the requested school can provide appropriate special education and related aids and services for the student, and there is space in the program. If necessary, an IEP or Section 504 meeting may be convened to determine if the student's IEP or Section 504 plan can be implemented at the requested school.

WHAT IF YOU'RE NOT ACCEPTED

- After April 2, 2018, applicants whose requests are not granted through the Open Enrollment process may be granted a transfer on a one-to-one exchange basis with the approval of both the resident and requested districts.

OSAA POSITION STATEMENT – High School Participants

- Acceptance of an Inter-District transfer under the Open Enrollment process does not guarantee athletic eligibility at the high school level, (unless such transfer is made prior to the beginning of the student's 9th grade year). OSAA (Oregon State Activities Association) rules apply and should be carefully considered when making application. Students and legal guardians should investigate OSAA regulations prior to transferring. Please visit <http://osaa.org/broadcastemail/HB3681Position.pdf> for the full text of OSAA's Position Statement or contact OSAA at (503) 682-6722.

SUBMISSION INSTRUCTIONS – Key Dates and Late Requests

- **March 1:** Deadline for districts to announce space available by school and grade level for the 2018-19 school year.
- **April 2:** Deadline for Open Enrollment applications. Applications must be submitted directly to the district office. Please submit by mail, fax, online, or in person. Applications must be received by **Monday, April 2, 2018**. There will be **no exceptions** made for late applications; those received after the deadline will be returned to the parent/guardian.
- This application is only for use during the March 2018 Open Enrollment period. After the deadline, (April 2, 2018), the standard Inter-District Transfer Request application must be used and submitted to the **resident** district for initial review. If the student is released by the resident district, the request will be forwarded to the receiving district for evaluation. Standard requests will require permission from both districts and, if approved, will be granted for one school year only.
- **May 1:** Deadline for district notification to families regarding applications.

OUR SCHOOLS

Laurel Elementary School – Principal Nadira Rizkallah
nrizkallah@junctioncity.k12.or.us

1401 Laurel Street – 541-998-2386 – www.jcles.org

Oaklea Middle School – Principal Justin Corey
jcorey@junctioncity.k12.or.us

1515 Rose St. – 541-998-3381 – www.jcoms.org

Territorial Elementary School – Dean of Students Annette Sisler
asisler@junctioncity.k12.or.us

92609 Territorial Rd. – 541-998-8371 – www.jctes.org

Junction City High School – Co-Principals Dina Marschall and Brian Young
dmarschall@junctioncity.k12.or.us byoung@junctioncity.k12.or.us

1135 W. 6th Ave. – 541-998-2343 – www.jchigh.org

OPEN DOOR DATES AND TIMES

Our principals would be delighted to meet with you and your child(ren) to visit our schools and to share information about the great educational, enrichment, and co-curricular programs we offer in Junction City. Please contact the school's principal using the contact information above for more information or to schedule a tour.

QUESTIONS?

For questions about the transfer application process, please contact:

Stephanie White, Executive Assistant – swhite@junctioncity.k12.or.us
Junction City School District Office
325 Maple Street – 541-998-6311, ext. 600