

**JUNCTION CITY SCHOOL DISTRICT #69
REQUEST FOR PROPOSALS FOR
VISIONING AND FACILITATION SERVICES**

ADDENDUM NUMBER ONE

May 30, 2008

This addendum is issued to clarify, change, and correct the Request for Proposals Document and shall form a part of the Agreement.

1. The work under this Request for Proposals will begin after the start of school year 2008-2009, in September.
2. Should a result of this process lead to the proposal of a general obligation bond, it would likely be scheduled for the general election in 2010.
3. The District has budgeted for a fee range for this process from \$25,000 to \$35,000.
4. On page 12 of the RFP - Visioning and Facilitation Services, Item G:
The District is not requesting a fixed fee proposal at this time. A fee proposal will be requested of the highest ranked proposer after the interview phase of this selection process. This item is requesting information regarding the proposer's normal process for charging for their services. For example: hourly (provide rates), fixed fee, per activity, etc. In addition, examples of similar processes with accompanying fees for background are requested. The District is looking for a range of fees to be expected for the outlined services, not a proposed actual fee.
5. On page 3, under "FORMAT OF PROPOSAL", third paragraph; and on page 4, fifth paragraph, where "Proposal Form" has been referenced: Refer to Proposal Form attached to this Addendum.
6. The District Logo is attached to this Addendum for the graphic use of any proposer.
7. One page 2 of the RFP - Visioning and Facilitation Services, Schedule of Events:
The Schedule has been changed to be as follows:

May 7, 2008	Advertise in the Tri-County News, Daily Journal of Commerce, Eugene Register Guard and The Oregonian.
-------------	---

May 23, 2008	All protests of specifications must be mailed to Junction City School District #69.
--------------	---

June 4, 2008	Responses to Request for Proposals are due to Junction City School District #69 no later than 5:00 PM.
--------------	--

June 12, 2008	Respondents will be contacted to schedule interviews.
---------------	---

June 18 & 19, 2008	Date reserved for interviewing short-listed firms.
--------------------	--

July	Begin contract negotiation.
-------------	------------------------------------

September	Begin process.
------------------	-----------------------

PROPOSAL FORM

Vendor's Federal/State of Oregon Taxpayer Identification # _____

Name of Proprietorship, Partnership
or Corporation

Signature of Proprietor, Partner, or
Corporate Official

Street Address

Name of Signatory

Mailing Address

Date Signed

City, State, and Zip Code

If a Corporation, Attest:

Phone Number

Secretary of Corporation

Employer ID Number

State of Incorporation

If a Partnership, list partners:

Name of Partner

Name of Partner

Name of Partner

Name of Partner

Name of Partner

Name of Partner