

POSITION POSTING

POSITION TITLE: GOLF CLUB ADVISER – Junction City High School

POSITION DESCRIPTION: The Golf Club Adviser works under the direction and supervision of the athletic director and is responsible for planning, organizing, and providing leadership and supervision for the golf club as well as for the conduct of athletes at practices and at tournaments. Independent judgment and decision-making are required in many matters not having established rules, regulations, policies, or precedent. All coaches and advisers are required to take the on-line staff training on Child Abuse Identification and Prevention in Oregon Schools; Sexual Misconduct – Staff to Student; and Bullying Prevention in Oregon Schools. All adviser contracts are issued on a year-to-year basis.

QUALIFICATIONS REQUIRED

1. Must be willing to be fingerprinted for a criminal history records check;
2. Must possess coaches' clinic certification prior to start of work;
3. Possess or be able to obtain a current first aid card (first aid card is required);
4. Knowledge and ability to help build and maintain a quality golf program;
5. Able to plan, supervise, and lead practices;
6. Communicate effectively and maintain professional rapport with students, parents, staff, and patrons;
7. Able to work with high school age athletes and establish a priority for good sportsmanship;
8. Willingness to participate in program fundraising and respect other sports program fundraisers;
9. Able to maintain student confidentiality;
10. Responsible for knowing, understanding, and adhering to District policy and school expectations.

QUALIFICATIONS DESIRED

1. Minimum of one-year golf experience (high school or higher) and/or coaching experience;
2. Ability to plan, supervise, and lead practices;
3. Ability to provide athletes with proper conditioning and ability to prevent and treat injuries.

APPLICATION PROCEDURE

- Complete and sign the District application form;
- A completed application file will include:
 - ✓ Cover letter;
 - ✓ Completed District application form;
 - ✓ Two (2) letters of recommendation (one from most recent supervisor, if possible);
 - ✓ Any other supportive materials you wish to include.
- Send application materials to: Junction City School District
Attention: Stephanie White, Personnel
325 Maple Street, Junction City, OR 97448

SELECTION GUIDELINES

- ❖ Posting Date.....May 16, 2017
- ❖ Closing DateOpen Until Filled
- ❖ Start Date2018 Season

COMPENSATION

- ❖ Salary\$1,492 for season