

# POSITION POSTING

**POSITION TITLE: ASSISTANT VOLLEYBALL ADVISOR – Junction City High School**

**POSITION DESCRIPTION:**

The person in this position will serve as the assistant volleyball advisor under the direction and supervision of the head volleyball coach and the athletic director. This person will be responsible for assisting in the planning, organizing, and directing of the volleyball program as well as manage the conduct of athletes in the locker room, at practices and team functions, on the bus, and at games. Independent judgment and decision-making are required in many matters not having established rules, regulations, policies, or precedent. All coaches must complete staff training on Child Abuse Identification and Prevention in Oregon Schools; Sexual Misconduct – Staff-to-Student; and Bullying Prevention in Oregon Schools. Trainings in Coaching Fundamentals, Concussion Management, and Steroid Education are also required. All coaching contracts are issued on a year-to-year basis.

**QUALIFICATIONS REQUIRED**

1. Must be willing to be fingerprinted for a criminal history records check;
2. Possess or be able to obtain a current first aid card (first aid card is required);
3. Communicate effectively and maintain professional rapport with students, staff, parents, and patrons;
4. Ability to work with high school age athletes and establish a priority for good sportsmanship;
5. Ability to maintain student confidentiality;
6. Must know, understand, and adhere to district policy and school expectations.

**QUALIFICATIONS DESIRED**

1. Ability to plan and lead practice sessions, developing a full range of volleyball skills;
2. Responsible for equipment issue and care of equipment;
3. Ability to provide athletes with proper conditioning, and ability to prevent and treat injuries;
4. Competitive volleyball experience (high school or higher) and/or coaching experience.
5. Willingness to support and participate in fundraising activities.

**APPLICATION PROCEDURE**

- Complete and sign the District application form;
- A completed application file will include:
  - ✓ Letter of Application (Cover Letter);
  - ✓ Completed and signed District application (<http://www.junctioncity.k12.or.us/employment.html>);
  - ✓ Two (2) letters of recommendation (one should be from most recent supervisor, if possible)
  - ✓ Any other supportive materials you wish to include.
- Send application materials to:  
Junction City School District  
Attention: Stephanie White, Personnel Department  
325 Maple Street, Junction City, OR 97448

**SELECTION GUIDELINES**

- ❖ Posting Date ..... July 20, 2017
- ❖ Closing Date..... Open until filled
- ❖ Start Date ..... 2017 Season

**COMPENSATION**

- ❖ Salary Range .....\$1,492

**JUNCTION CITY SCHOOL DISTRICT 69**  
**Equal Opportunity Employer**