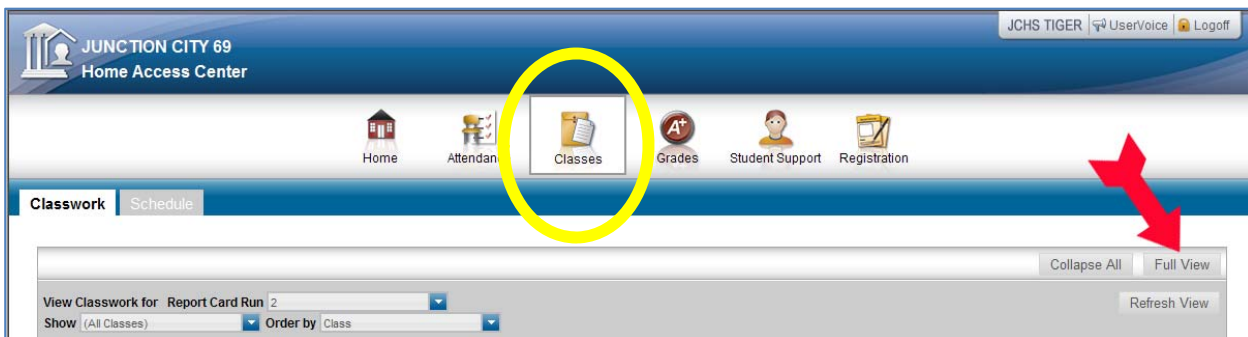


Viewing Grades in Home Access Center

Home Access Center (HAC) can be opened from the middle school's website, www.jcoms.org. It is the first menu item on the left of the home page. Many times during the summer, software updates occur and the links are changed. If you have bookmarked or created a favorites link on your computer, you will need to access the program through the school's website where you can re-save the bookmark or favorite.

Each parent/guardian and their student(s) have been issued their own username and password. If you do not remember your username or password, please use the 'Forgot my username and/or password' available from the HAC link. This will only work if you have entered your security questions and an email. If you continue to have access issues, please email Ronda Wheadon at rwheadon@junctioncity.k12.or.us.

Once you have opened your student's HAC, the page should look something like the image below.



To view *Progress Report* or *Report Card* grades, you can click on the 'Grades' icon.

To view current information, click on the 'Classes' icon in the top menu and then click the 'Full View' Tab on the right of the page.

This will open all assignments, tests and scores that the teacher has uploaded into HAC.

At the bottom of each course there is a *Categories* section that contains the student's course overall average. This percentage will help you determine how they are performing. For grade reference, please refer to the teacher's syllabus for grade chart.

To view the most current information, change the "View Classwork for Report Card Run" drop-down as the trimesters change.

09/05/2013	CnTRevP058#111N515192529313741C5C951B55765 (23.30)	Practice	2.00	2.00	1.00	2.00	2.00	2.0000	100.00%
Categories									
Category	Student's Points	/ Maximum Points	= Percent	* Category Weight	= Category Points				
Assessment	66.00	71.00	92.95%	70.00	65.07039				
Practice	58.00	65.00	89.23%	10.00	8.92307				
Total Points:				80.00	73.99346				
Course overall average is: $73.99346 / 80.00 = 92.49\%$									
									Show All Averages